

Jane Pauley Community Health Center (JPCHC) and the Internship Program are committed to the recruitment of diverse interns. We encourage inquiries and applications from all qualified individuals.

JPCHC offers two full-time internship positions. All students interested in applying for a position should complete and submit an APPIC Application for Psychology Internship (AAPI) online through the APPIC website (www.appic.org). The JPCHC Internship is not accredited by the American Psychological Association (APA) at this time.

In order to consider applications, JPCHC must receive all application materials by the date indicated in the current APPIC directory.

Applications must contain the below material:

1. Official transcripts of all graduate coursework.
2. A completed AAPI
3. A cover letter (as part of the AAPI)
4. A current curriculum vitae (as part of the AAPI)
5. Three Standard Reference Forms (as part of the AAPI). Two of these forms must be from persons who have directly supervised your clinical work.
6. A deidentified writing sample (such as a report)

Application Screening and Interview Processes

Application Requirements:

1. A minimum of 350 intervention hours.
2. A minimum of 50 assessment hours.
3. Completion of a master's degree in psychology or another related field for insurance billing purposes.
4. Dissertation proposed by application deadline (12/15)
5. Current enrollment and good standing in an APA- or CPA-accredited doctoral program in clinical (Psy.D or Ph.D), counseling, or school psychology.

Although applicants who meet the following criteria will be considered preferred, JPCHC will consider the entire application package when inviting applicants to interviews. Preference will be given to given to individual with:

1. Experience working within a hospital/medical setting/Federally Qualified Health Center.
2. Experience providing intervention/assessment as part of a collaborative care or integrated primary care team.
3. Experience working on a research team that examines health psychology/integrated primary care.
4. Engagement in dissertation/other research examining issues within health psychology and integrated primary care.
5. Experience working with low income, under-insured/uninsured patients.
6. Experience working with LGBTQIA, African American, Native American, or other minority populations.
7. Fluency in languages other than English.
8. History providing neuropsychological or other health-related evaluations (e.g.: Spinal cord stimulator evaluations, bariatric surgery evaluations, etc.).

JPCHC's Training Committee uses a standard Application Rating Scale to review applications and evaluate fit with the Internship program. The Committee uses the results of this review process to determine which applicants will be invited for interviews. JPCHC notifies applicants on or before December 15th as to whether they will be invited for an interview. Interviews are scheduled for January on a rolling basis, and they are held with the entire Training Committee. The Committee uses a standard list of interview questions for each interview, and members may ask additional questions as appropriate.

Participation in the APPIC Match

All interns who match to JPCHC must pass a drug screen prior to being employed by JPCHC. As a drug free workplace, JPCHC does not tolerate the use of drugs that are not prescribed by a physician or are illegal in the state of Indiana, including marijuana. After the match process is complete, JPCHC will send out instructions to all candidates who match for completing the background check, drug screen, and vaccination/TB screen. Criminal charges found on background checks are reviewed by Human Resources, the CEO, and/or CMO to determine eligibility for employment. All agreements are contingent on the applicant's ability to successfully complete a background check, drug screen, and vaccination/TB Screen.

Please direct any questions regarding the academic requirements and selection process to the JPCHC Training Director.